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# Graduate School Admission Guidelines for International Students

[The 1<sup>st</sup> Semester of the 2025 Academic Year]

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대구대학교 대학원

DAEGU UNIVERSITY GRADUATE SCHOOL

- Web-site: <https://grad.daegu.ac.kr>
- Address: 201, Daegudae-ro, Gyeongsan Gyeongbuk 38453 South Korea
- Graduate School Office: ☎ +82-53-850-5037, 5038
- International Affairs Team: ☎ +82-53-850-5686

## 1. Admissions schedule

Contents	Period	Remarks
Application Period	October 16(Weds)-October 24(Thur), 2024 (Not later than 17:00)	<ul style="list-style-type: none"> <li>* Please note that we do not accept applications and supporting documents submitted online.</li> <li>* Submission only by registered post or in-person. (applications mailed before the deadline will be accepted.)</li> <li>* Mailing address for applications: General Administration Office, Graduate School, 11<sup>th</sup> Fl., Main Building (Seongsan Hall), 201, Daegudae-ro, Jillyang, Gyeongsan, Gyeongbuk, 38453, South Korea (T.+82-53-850-5037/5038)</li> <li>* The application fee must be paid before the end of the application period for the application to be considered.</li> <li>* Applicants who submit a certificate of expected graduation must submit the original graduation certificate by <a href="#">2025.02.28.(Fri)</a>.</li> </ul>
DU-TOPIK Examination	October 29(Tue) 2024	<ul style="list-style-type: none"> <li>* Those without official TOPIK certification (Level 3 or above) have to take the examination. (Examination venues will be announced individually in due time).</li> <li>* Candidates who passed the overseas DU TOPIK, must submit the DU TOPIK certificate.</li> <li>* The exam time will be announced later.</li> </ul>
Document Screening	November 05(Tue) – November 07(Thur), 2024	The admissions committee in each department will review the submitted application documents.
Result Announcement	November 27(Weds), 2024	<ul style="list-style-type: none"> <li>* Candidates will be notified of the results individually by email.</li> <li>* Please provide a valid email address on your application.</li> </ul>
Tuition Payment	January 6(Mon) - January 8(Weds), 2025	<ul style="list-style-type: none"> <li>* Bank designated on the tuition fee notice.</li> <li>* If you fail to pay the full admission and tuition fees within the specified period, your admission will be canceled without further notice.</li> </ul>

\* Please note that the schedule provided above is based on Korean time and is subject to change. Any changes will be communicated on the graduate school website. (<http://www.grad.daegu.ac.kr>).

\* Submission inquiry: (email) [grad@daegu.ac.kr](mailto:grad@daegu.ac.kr) / (tel) +82-53-850-5037/5038

## 2. Application Qualification

A. Applicants who have earned (or are to earn) a Bachelor's degree (for Master's programs) or a Master's degree (for Doctoral programs) and meet one of the following requirements.

- Both applicant and his/her parents have to be citizens of countries other than Korea.
- Applicants must have completed all of their primary, secondary, and higher education outside of Korea.

\* Applicants from different fields of study must complete designate supplementary courses. However, only those from the same field can apply for the short-term (1-year program).

B. Language Proficiency Requirement (\* Need to satisfy one of the following standards)

Section		Supervision	Eligibility Standard
Applicants who have the result of	Test of Proficiency in Korean (TOPIK, 한국어능력시험)	National Institute of International Education (국립국제교육원)	Level 3 or above
	DU TOPIK (대구대 한국어능력시험)	Korean Language Education Center at Daegu University (Including domestic & overseas DU TOPIK)	50 out of 100 or above (In case of overseas DU TOPIK valid until 2 years from the time of test result announcement)
Students who have been recommended by the Head of the Department		Each Department	Applicants deemed to have the requisite scholastic ability by the relevant department of the graduate school of our University and have received confirmation from the head of department, submitted [Form 6] 'Confirmation of scholastic Ability(수학능력확인서)'

\* Applicants who reside in Korea and wish to take courses in Korean must submit their official TOPIK certification or take the DU TOPIK test.

\* Applicants who reside outside of Korea can take the DU TOPIK(Overseas). They will be guided to take the test at one of DU's sister Universities(organizations).

**※ Graduation Qualification Notice: To graduate, at least one of the following minimum requirements must be met.**

1. Level 4 or above in the Test of Proficiency in Korean (TOPIK, 한국어능력시험) (Those students from the Entertainment & Sports (예·체능계열) Division, TOPIK Level 3 or above)
2. Completion of a required number of hours of Korean language courses offered by the Korean Language Center, part of the International Affairs Office at Daegu University.

### 3. Recruitment Numbers and Departments

\* If there are two or fewer applicants for a department, the department may decide not to select any candidates, depending on the current enrollment status of the department.

### 4. Degrees, Majors, and Departments

※ Majors marked with \* (short-term master's degree courses) are offered with a shortened class period and are conducted as bilingual courses (Korean-Chinese interpretation provided). Applicants for short-term master's degree programs must choose the same major as their undergraduate degree.

Campus	Divisions	Departments	Majors/Concentrations	Course		
				Master' s course		Doctoral course
				Recruitment	Thesis replacement system	
Gyeongsan	Humanities and Social Sciences	Korean Language Education	International Korean Language Education	○	○	○
		Culture and Art	Creative Writing	○	○	-
			Cultural Content	○	○	-
		English Language and Literature	English Language and Literature	○	○	○
		Law	Public Law	○	○	○
			Public Law (Short-term program)*	○	○	-
			Private Law	○	○	○
			Private Law(Short-term program)*	○	○	-
		Public Administration	Public Administration	○	○	○
		Urban Studies	Community Development & Welfare	○	○	○
		Real Estate	Real Estate	○	○	○
		Economics	Economics	○	-	-
		Accounting	Accounting	○	○	○
			Accounting(Short-term program)*	○	○	-
		Business Administration	Business Administration	○	○	○
		Tourism Management	Tourism Management	○	○	○
			Tourism Management(Short-term program)*	○	○	-
		Social Welfare	Social Welfare practice	○	○	○
			Social Welfare Policy	○	○	○
		Youth Counseling and Welfare	Youth Counseling and Welfare	○	○	○
		Family Life Welfare	Family Life Welfare	○	○	○
		Media Communication	Media Communication	○	○	-
		Library and Information Science	Library and Information Science	○	-	○
		Psychology	Psychology	○	-	○
		Counseling	Counseling	-	-	○

	Early Childhood Education	Early Childhood Education	Early Childhood Education	○	○	○
		Special Education	Special Education	○	○	-
			Special Education(Short-term program)*	○	○	-
			Education for Children with Speech and Hearing Impairments	-	-	○
			Education for Children with Intellectual Disabilities	-	-	○
			Education for Children with Multiple or Physical Disabilities	-	-	○
			Education for Children with Emotional and Behavioral Disorders	-	-	○
			Education for Children with Learning Disabilities	-	-	○
			Special Education Leadership	-	-	○
		Disability Studies	Disability Studies	○	○	○
		Education	Education(Short-term program)*	○	○	-
	Global Applied Language and Culture	Global Applied Language and Culture	Global Applied Language and Culture(Short-term program)*	○	○	-
	Korean Translation and Interpretation	Korean Translation and Interpretation		○	○	○
Natural Sciences	Statistics	Applied Statistics		○	-	○
	Physics	Applied Physics		○	-	○
	Chemistry	Chemistry		○	-	○
	Biology	Ecology-Systematics		○	-	○
		Molecular Cell Biology		○	-	○
	Science Education	Science Education		○	-	○
		Environmental Science Education		○	-	○
	Horticulture and Landscape Architecture	Horticulture		○	-	○
		Landscape Architecture		○	-	○
	Natural Resources	Forest Resources		○	-	○
	Rehabilitation Science	Animal Husbandry		○	-	○
		Vocational Rehabilitation		○	-	○
		Rehabilitation Psychology		○	-	○

		Rehabilitation Science	Medical Rehabilitation Science & Technology	○	-	○
		Food and Nutrition	Food and Nutrition	○	○	○
		Speech-Language Pathology	Speech-Language Pathology	○	-	○
		Physical Therapy	Physical Therapy	○	-	○
		Occupational Therapy	Occupational Therapy	○	-	○
		Architectural Engineering	Architectural Engineering	○	○	○
	Engineering	Civil Engineering	Civil Engineering	○	○	○
		Environmental Engineering	Environmental Engineering	○	-	-
		Industrial Engineering	Industrial System Engineering	○	-	○
		Mechanical Engineering	Mechanical & Automotive Engineering	○	○	○
		Mechanical Engineering	Mechanical & Automotive Engineering(Short-term program)*	○	○	-
		Food Engineering	Food Engineering	○	○	○
		Biotechnology	Biotechnology	○	○	○
		Electronic and Electrical Engineering	Electronic Engineering	○	○	○
		Electronic and Electrical Engineering	Electrical Engineering	○	○	○
		Electronic and Electrical Engineering	Information and Communication Engineering	○	○	-
		Computer and Information Engineering	Computer & Information	○	○	-
		Computer and Information Engineering	Computer Engineering	-	-	○
		Computer and Information Engineering	Information Engineering	-	-	○
		Environmental and Chemical Convergence Engineering	Environmental and Chemical Convergence Engineering	-	-	○

		IT Convergence Engineering	IT Convergence Engineering	○	○	-
		Materials-Energy Science and Engineering	Materials-Energy Science and Engineering	○	-	○
		Physical Education	Physical Education	○	○	○
	Art and Physical Education	Sport and Leisure Studies	Sport and Leisure Studies	○	○	○
		Art and Design	Visual Design	○	○	○
		Art and Design	Service Design	○	○	○
		Fashion Design	Fashion Design	○	○	○
		Housing and Interior Design	Housing & Interior Design	○	○	○
		Interdisciplinary Arts	Interdisciplinary Arts	○	○	○
		Industrial Design	Smart Living Design	○	○	○
		Industrial Design Beauty Style	Game Entertainment	○	○	○
			Beauty Style	○	○	○
DAEGU	Natural Sciences	Nursing	Nursing(Short-term program)*	○	○	-



## 5. Screening and selection

### A. Point allocation by admission criteria

Divisions	Departments	Reflected point allocation by admission criteria		Extra points	Total points
		Document screening	Art work screening	Level 3 or above of TOPIK	
Master's and Doctor's courses with special admission for foreigners	All departments (excluding Art and Design, Industrial Design)	100	–	20	120
	Art and Design, Industrial Design	100	100	20	220

\* TOPIK scores that are eligible for credit will only be accepted if they are listed and submitted on the application for admission.

Rejection criteria: Students with an average score of less than 60 will not be considered for admission.

(110 points for Art and Design, Industrial Design)

## 6. Application Materials

#	Required documents	Notes
1	Application form(Including personal Information agreement)	*Designated Forms enclosed in this file. * To be considered for admission, applicants are required to provide a letter of recommendation from an advisor at their university or a faculty member from their main school.
2	Study Plan	
3	Letter of Introduction	
4	One recommendation Letter * This letter should be issued by the applicant's academic advisor from the university they graduated from or are expected to graduate from.	
5	*An original copy of the highest diploma the applicant has earned or is expected to earn. *An original copy of the applicant's transcripts.	<b>&lt;Applicants who graduated from a Korean university&gt;</b> – An original copy of diploma

		<ul style="list-style-type: none"><li>- An original copy of the transcripts</li></ul> <p><b>&lt;Applicants who graduated from a Chinese university&gt; (Choose 1)</b></p> <ul style="list-style-type: none"><li>- diploma, transcripts: Apostille Confirmation</li><li>-CHSI English version, diploma, transcripts</li><li>* Chinese must be translated into English and notarized.</li></ul> <p><b>&lt; Applicants who graduated from a university outside of Korea or China.</b></p> <ul style="list-style-type: none"><li>-diploma: Apostille confirmation</li><li>letter(original) or Consul authentication letter(original)</li><li>-transcripts: original documents</li><li>* Except for English, translations must be notarized.</li></ul>
6	Documents proving nationality and family relationship	<ul style="list-style-type: none"><li>- Submit a family relationship certificate or birth certificate issued by the applicant's home country government, proving the family relationship between the applicant and their parents, as well as the nationality of both the applicant and their parents.</li><li>-In the case of divorce, death, or other circumstances where a parent is not listed on the</li></ul>

		<p>certificate, provide supporting documents explaining the reason.</p> <p>※ For Chinese nationals: Submit a household registration (Hukou) or certificate of kinship as proof of family relationship (with certified translation).</p> <p>-If the nationality is not specified in the submitted certificate, submit a valid copy of the applicant's and parents' passports as supplementary documents.</p> <p>- If submitting a copy of the passport is not possible, you must submit a supplementary document such as a government-issued document or a copy of an ID card that indicates the nationality.</p> <p>* Korean or English translations must be enclosed.</p>
7	Passport Copy and Alien Registration Card Copy	-Alien Registration Card: Submit copies of both the front and back (only for foreign residents residing in Korea).
8	<p><u>*Supporting document for Financial Plan</u> (Submit one of the documents(A~C))</p> <p>A. Bank balance certificate of the applicant or parent exceeding KRW 16,000,000</p> <p>B. Certificate of Scheduled Scholarship Payment from the Institution</p> <p>C. Financial Guarantee Documents from the Academic Advisor at Daegu University</p>	<p>- Submit a bank balance certificate from a domestic bank if residing in Korea.</p> <p>- The certificate must be issued within three months of the application submission date.</p> <p>- Korean or English translation must be enclosed.</p>
9	<p><u>*Supporting Documents for Language and Academic Proficiency</u></p> <p>A. TOPIK Test Result Certificate (Level 3 or above)</p>	- Applicable only to those who are eligible for each item.

	B. Confirmation of mathematical ability (from the department chair) (Recommendation Letter given by the Head of each department including reviews of the applicants' scholastic ability and language proficiency)	- If applicable, English proficiency certification can be submitted along with TOPIK certification.
10	Works or achievements (applicable to the Department of Art and Design, and the Department of Industrial Design only).	<ul style="list-style-type: none"> <li>A photo scrapbook of your work (<u>5 photos of your work: 10cm x 15cm</u>) and one copy of your artwork verifying that it is your work. [Form 7]</li> </ul>

◆ The application documents (including notarized documents) listed above must be submitted during the application period. However, the Original Apostille Confirmation Document, Original Consul Authentication Letter, Ministry of Education Accreditation Letter, or CHSI Online Certificate can be submitted after they are issued by the relevant governmental institutions, but before admission.

◆ Graduates, and expected graduates must submit their original diploma(s) and transcript(s).

◆ <Instructions for submitting academic background verification documents>

- Applicant who graduated from a Chinese university (choose 1)
  - Diploma, transcripts: Apostille Confirmation
  - Academic background and degree certification report issued by the Chinese Ministry of Education's Academic Background and Degree Certification Center (<https://www.chsi.com.cn>)

Division	Documents	
Graduate	학신망(学信网) certification (CHSI)	Copy
	Degree certificate	Original
	Graduate Certificate	(Chinese requires a notarized translation)
	Transcript	
Expected to graduate	학신망(学信网) certification (CHSI)	Copy
	Certificate of enrollment	Original(Chinese requires a notarized translation)
	Transcript	

- Applicants who graduated from a university outside of China:
  - Apostille confirmation letter(original) or Consul authentication letter(original)
  - Original supporting documents issued by the Korean consulate in your country or the consulate of your country's diplomatic mission in Korea
  - The original Apostille or consulate certification must be translated and notarized.

### ※ What is an Apostille Confirmation Document?

1. The **Apostille Treaty** is a multilateral agreement among certain member countries which makes it easier to mutually exchange and certify official documents. The Treaty facilitates the process of confirming official documents by the issuing government and guarantees their authenticity without complex processes including consulate verification in overseas countries.

– Official name: Convention Abolishing the Requirement of Legalization for Foreign Public Documents

– Apostille member countries (see below)

Area	Apostille member countries
Asia and Oceania	New Zealand, Niue, Marshall Islands, Mauritius, Mongolia, Vanuatu, Brunei, Samoa, Singapore, Australia, India, Indonesia, Japan, China(Including Macau and Hong Kong), the Cook Islands, Tajikistan, Tonga, Pakistan, Palau, Fiji, Philippines and Korea
Europe	Georgia, Greece, the Netherlands, Norway, Denmark, Germany, Latvia, Russia, Romania, Luxembourg, Lithuania, Liechtenstein, North Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, Cyprus, San Marino, Serbia, Sweden, Switzerland, Spain, Slovakia, Slovenia, Armenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, Great Britain, Austria, Uzbekistan, Ukraine, Italy, Czech Republic, Kazakhstan, Kosovo, Croatia, Kyrgyzstan, Turkiye, Portugal, Poland, France, Finland and Hungary
North America	United States (Guam, including Mauri Islands, Saipan, Puerto Rico), Canada
Latin America	Guyana, Guatemala, Grenada, Nicaragua, the Dominican Republic, Commonwealth of Dominica, Mexico, Barbados, Bahamas, Venezuela, Belize, Bolivia, Brazil, St. Lucia, St. Vincent, St. Kitts and Nevis, Suriname, Argentina, Antigua and Barbuda, Ecuador, El Salvador, Honduras, Uruguay, Chile, Costa Rica, Colombia, Trinidad and Tobago, Panama, Peru, Paraguay and Jamaica
Africa	Namibia, South Africa, Liberia, Lesotho, Malawi, Botswana, Sao Tome and Principe, Senegal, Seychelles, Eswatini, Cape Verde, Burundi and Tunisia
Middle East	Morocco, Bahrain, Saudi Arabia, Oman, Israel

### 2. Applicable Documents for Apostille:

A. Applicable Documents: Academic transcript(s) and degree(s)/diploma(s) submitted as part of admission applications

– For those who graduated from private institutes, transcript(s) and degree(s)/diploma(s) must be notarized by the accredited notary institute of a member country and then an application for Apostille Confirmation can be lodged.

– Refer to [www.hcch.net](http://www.hcch.net) (Apostille Section) for further information related to Apostille Confirmation in each country

B. Documents issued by non-member countries must be verified by Korean Consuls in relevant countries or Consuls of each country in Korea.

## 7. Application Fee

A. General Departments: 60,000 KRW(Master), 80,000 KRW(Doctorate)

Department of Art and Design, Industrial Design: 80,000 KRW(Master), 100,000 KRW(Doctorate)

B. Application Fee Deposit Account: Daegu Bank 207-04-000373-8 (Account Holder: Daegu University)

C. Application fees must be deposited before the application deadline.

### **\*\*Application Fee**

Classification	Master	Doctorate
General Departments (excluding department of Art and Design, Industrial Design)	60,000 KRW	80,000 KRW
Department of Art and Design, Industrial Design	80,000 KRW	100,000 KRW

D. Information about Application Fee refunds

#### 1) Refund Conditions

- A full amount of the application fee can be refunded only if an "Application Cancellation and Application Fee Refund Request Form" is submitted within the application period.
- If the admission process becomes impossible after the application period due to natural disasters or other unforeseen circumstances, a refund of the application fee may be possible following screening and review by the University. In such cases, students must submit an "Application Cancellation and Application Fee Refund Request Form," along with any relevant supporting documents.
- When the University cannot proceed with admission process due to its own responsibility, the application fee will be fully refunded.

2) Refund Method: The application fee can be transferred to the applicant's bank account, or applicants can receive a refund by visiting the university directly.

#### 3) Other

- If applicants have valid reasons for requesting a refund of the application fee, they should promptly initiate the refund process and provide their bank account information for the transfer.
- Any bank transfer fees incurred during the refund process will be the responsibility of the applicant.
- Matters regarding application fee refunds not specified in these guidelines will be governed by the "Higher Education Act" and determined at the discretion of the Graduate School.

## 8. Admissions Procedure

Submission of application materials ⇒ Review by the department admissions committee ⇒ Review by the Graduate School admissions committee ⇒ Admissions Announcement ⇒ Applicant's Payment of tuition and fees ⇒ Issuance of Certificate of Admission ⇒ Application for Visa Issuance (Korean Embassy or Consulate of the applicant's country) ⇒ Receipt of Visa ⇒ Entrance into Korea ⇒ Report to the Office of Graduate School ⇒ Foreigner Registration (Daegu Immigration Office)

## 9. Tuition & On-Campus Housing Fees (Currency: Korean Won)

### \*\*Tuition Fee

Classification	Application Fees	Tuition Fees		Note
		Master's course	Doctor's course	
Humanities and Social Sciences	750,000 KRW	3,873,000 KRW	4,260,000 KRW	<ul style="list-style-type: none"> <li>Unit: KRW (Korean Won, 원)</li> <li>Tuition is based on a per-semester basis.</li> </ul>
Natural Sciences and Sports	750,000 KRW	4,938,000 KRW	5,432,000 KRW	
Engineering	750,000 KRW	5,471,000 KRW	6,018,000 KRW	
Art	750,000 KRW	5,649,000 KRW	6,214,000 KRW	

### \*\*Tuition Fee for Short-term (1-year program)

Classification	Admission Fees	Tuition Fees	Note
Humanities and Social Sciences	750,000 KRW	5,809,000 KRW	<ul style="list-style-type: none"> <li>Unit: KRW (Korean Won, 원)</li> <li>Duration of Short-term Program: 2 semesters (1 year)</li> <li>Tuition is based on a per-semester basis, and payment is made in two installments.</li> </ul>
Natural Sciences and Sports	750,000 KRW	7,406,000 KRW	
Engineering	750,000 KRW	8,207,000 KRW	
Art	750,000 KRW	8,472,000 KRW	

The above tuition fees are based on the 2024 academic year

## **\*\*Dormitory fees**

Division		Fees/Period	Note
Dormitory fees	Single room (studio type),	1,848,000 KRW / 6개월	▪ Meals are not included
	Double room (A room for two people)	814,000 KRW / 4개월	

\* Dormitory fee may increase in the future.

### ▶ Exclusive Dormitory Accommodations for Graduate School Students

– Facility: Please visit the dormitory homepage at <http://dorm.daegu.ac.kr>

– Dormitory application: the application period will be announced later (Recruitment scheduled for January, 2025)

\* Students who want to apply for a dormitory must submit an application to the graduate school within the application period. (Refer to the Graduate School Homepage(Korean) > 게시판(Notice) > 학사공지(Academic notice)

– Contact: +82-53-850-5036 / 5069

\* One academic year consists of two semesters; the above tuition fees are for one semester.

\* The tuition fees listed above are based on the 2024 academic year and are subject to change in accordance with institutional policies.

\* The dormitory fee listed above covers the designated occupancy period. If you stay beyond this period, additional fees may apply.

\* The admission fee is paid only once upon admission.

## 10. Scholarship Program

### A. Scholarship for tuition

#### 1) First Semester

– Students who meet one of the following requirements will receive tuition scholarship accordingly.

– For those students whose mother language or official language is English, only TOPIK or DU TOPIK scores are applicable.

– Global Korea Scholarship Students who receive a tuition waiver are not eligible for the scholarships listed below.

#### 2) From the Second Semester to the Fourth semester

– The following tuition scholarships will be awarded to international students whose GPA from the previous semester is at least 70%.

Classi- fication	DU TOPIK	TOPIK	TOEIC	TOEFL IBT	TEPS	IELTS	Amount of Tuition Reduction
A	–	Level 5	800 and above	91 and above	637 and above	6.5 and above	60% of tuition



B	–	Level 4	700 and above	79 and above	555 and above	5.5 and above	50% of tuition
C	Students who pass the DU TOPIK.	Level 3	650 and above	74 and above	520 and above	5.0 and above	40% of tuition

\* If students are eligible for more one type of scholarship, they must choose only one.

\* Short-term students in master' s degree programs will not receive scholarships even if they meet the above conditions.

\* Details on scholarships are based on the 「Standards for Graduate School Scholarships」 .

## 11. Important Reminders

A. If any information on the submitted documents is found to be false, or if academic qualifications do not meet the admission requirements, admission will be automatically revoked.

B. For master' s programs, admission can be cancelled when the total number of applicants and current students in the department is fewer than a pre-designated number.

C. Multiple applications to more than two departments (majors) are not permitted.

D. It is the applicant's responsibility to provide reliable contact information (e.g., correct address, telephone number, and email). If the letter of acceptance cannot be delivered due to incorrect or insufficient contact information, resulting in the applicant's failure to register, the admission will be revoked, and the applicant will bear full responsibility for the revocation.

E. Applicants who submitted a certificate of expected graduation must provide their degree and graduation certificate before enrolling in the university.

F. For more information, please contact the Graduate School Office (☎+82-53-850-5037, 5038) or refer to the website (<http://grad.daegu.ac.kr>) of the Graduate School.

G. International Students are required to purchase the insurance plan designated by Daegu University.

H. Matters not specified in the guidelines shall be governed by the Graduate School and the Ministry of Education (Act on Higher Education) and the Ministry of Justice (Act on Immigration and Immigration). **If the final successful candidate cannot receive or is refused the Visa by the Ministry of Justice, the admission will be canceled.**

## 12. The admission process for international residents

The admission process for international residents involves submitting application documents-> departmental screening -> committee screening ->announcement of successful candidates (admission approval)-> registration -> issuance of standard admission approval -> visa application (at the relevant Korean embassy or consulate in the applicant's country)-> Visa issuance -> Entry into Korea -> Entry report -> foreigner registration (at the immigration office)

【Form 1】



**대구대학교**  
DAEGU UNIVERSITY

# 2025-전기 입학 지원서

Application for Admission

Photo

3.5×4.5 cm

※ 한국어 또는 영문으로 작성하세요(Please write in Korean or English.)

I. 지원 과정 및 학과/전공(Degree program and department you are applying for)			
지원과정 (Degree Program)	( ) 석사(Master's Degree) ( ) 박사(Doctoral Degree)	학과 및 전공 (Department / Major)	Department: Major:
II. 인적사항(Personal Information)			
성명 (Name on Passport)	(Korean) (English) <i>family</i> <i>Given</i> <i>middle</i>		
국적 (Citizenship)		출생 국가 (Country of Birth)	
생년월일 (Date of Birth)	년(Year)	월(Month)	일(Day)
성별(Gender)	( ) 남성(Male) ( ) 여성(Female)	공인어학능력점수 (TOPIK)	
여권번호 (Passport No.)		외국인등록번호 (Alien Registration No.)	<i>(Card Holders Only)</i>
본인 연락처 (Contact Information)	주소(Mailing Address)		
	전화(Phone)		휴대폰(Cell Phone)
	E-mail 주소(E-mail Address)		
	비상 연락처 Emergency contact number in Korea (fill out only if applicable)		이름(Full Name): 전화(Phone): 관계(Relationship):
	비상 연락처(Emergency contact number) 본국(Home Country)		이름(Full Name): 전화(Phone): 관계(Relationship):

※ 기숙사는 매 학기 단위로 신청 (Accommodation application is for one semester (6months) )

기간(Period) (from~to)	학교명(Name of Institution)	학과/전공 (Department/Major)	학위 (Degree or Diploma)	졸업/재 학 등 (graduated/currently enrolled, etc)

지원자(Applicant' s Name): 서명(Signature):

학 업 계 획 서(Study Plan)

※ 한국어 또는 영문으로 작성하세요(Please write in Korean or English.)

성명(姓名)	
Full Name	

아래 내용을 포함해서 작성하세요(Please include the following contents in your study plan).

- .지원동기(Application motivation)

- .수학 목적 및 진학 후 학업계획(Please describe the purpose of your academic study or research and study plan)

- .졸업 후 계획(The plan upon graduation)

# 자 기 소 개 서 Self-Introduction

※ 한국어 또는 영문으로 작성하세요(Please write in Korean or English).

이름(姓名) Full Name	
아래 내용을 참고하여 작성하세요(Please refer to the following items when filling out your biography). * 학업배경(Educational background), 경력(Job experience), 수상내역 및 논문 실적(Awards and Thesis publications), 교내 외 활동(Extra activities), 사회봉사활동(Community service), 어학/컴퓨터 능력(Languages or computer skills, indicate the level), 기타(Others)	

입 학 추 천 서 (Recommendation Letter)

- 2025학년도 전기(1<sup>st</sup> Semester, 2025) -

※ 지원자를 알게 된 동기 및 기간

(How do you know the applicant, and for how long have you known them?)

※ 다음 사항에 대하여 해당란에 체크하여 주십시오 (Check the relevant box)

(추천교수가 지도한 경험이 있는 학생 중 지원자의 동급생 그룹과 비교하여 평가하여 주십시오)

Please evaluate the applicant in comparison to their peers among students who have been guided by the recommending professor.

평가 내용 Evaluation Criteria	평가 불가능 Unable to evaluate	평균 이하 below average	평균 average	우수함 Excellent	특별함 (상위 3~10%) special	매우 특별함 (상위 3% 이내) very special
학업성취도 Academic achievement						
진학 동기 Motivation						
논리적 사고력 Logical thinking skills						
표현력 Expressiveness						
정서적 성숙도 Emotional maturity						
학문적 성장가능성 Academic growth potential						

※ 지원자의 장점 및 지원자가 좀 더 보완, 발전시켜야 할 점을 적어 주십시오

Please describe the applicant's strengths and areas where the applicant should improve and develop further.

위와 같이 추천합니다.

202 . .

Year / Month / Day

대학교/ \_학과 / 학과장(지도교수) (인)

University/ Department / Dept. Head(professor) (Signature)

대구대학교 대학원장 귀하

Dean of Graduate School, Daegu University

수학 가능 확인서 Academic Ability Certificate

1. 지원자 인적사항			
지원 과정	대학원	학과	전공 (석사/박사)과정
성명	한글(漢字) : ( )	생년월일	
	영문 : .....		
2. 확인 내용			
<p>본 학과에서는 위 지원자가 2024 학년도 후기 외국인특별전형에 합격하여 향후 학업 수행을 할 경우, 한국어 또는 영어로 충분히 수학할 능력이 있다고 판단하며 필요 시 영어 전용 강의 개설, 개인별 개별논문지도 등을 통해 원활한 학업 수행을 지원할 것임을 확인합니다.</p>			
202 년 월 일			
학 과 명 : _____			
학 과 장 : _____			
(인)			
대구대학교 대학원장 귀하			



작 품 확 인 서

(Confirmation of artwork)

응시 학위과정 (Degree program)	석사(Master) ( ) 박사(Doctor) ( )	지원 학과 및 전공 (Department / Major)	학과 전공
성 명 (Full name)		연 락 처 (Contact Information)	자 택(Phone): ( ) - 휴대폰(Cell Phone) : ( ) -
출신 대학교 (University attended)	대학교                      대학원                      학과                      전공 University                      Graduate                      Department                      Major		
작 품 제 목 ( Title of artwork )			

귀 대학교 2025학년도 전기 일반대학원 미술·디자인학과 또는 산업디자인학과 입학지원용으로 제출한 작품사진 스크랩북의 내용은 상기 지원자 본인이 직접 제작한 작품 사진임을 확인합니다( I confirm that the art work submitted for admission to the Department of Art & Design or the Department of Industrial Design at Daegu University’s Graduate School is my own original creation, made by me.)

20    년    월    일

지원자 성명(Applicant’ s Name):            (인)

확인자 소속 (Confirmer Affiliation):

확인자 직급 (Confirmer rank):

확인자 성명 (Confirmer Name):            (인)

\* 공모전이나 개인전 작품은 팸플릿으로 작품 확인이 되므로 작품 확인서를 제출하지 않아도 되지만, 그 외의 작품 사진은 출신 대학교 학과 교수의 확인을 받아야 함.  
(You do not need to submit an artwork confirmation certificate for contests or individual exhibitions, as the work is verified through a pamphlet.)

# 개인정보 수집 · 이용 및 제3자 제공 동의서

Agreement to collect and use personal information and to provide third parties

## 개인정보 수집 및 이용에 대한 동의

### Agreement on the Collection and Use of Personal Information

원서접수 및 전형과정에서 수집된 지원자의 개인정보는 아래와 같은 범위 내에서 처리되며 그 과정에서 대학은 「개인정보 보호법」 등 관련 법령에 따라 아래 기재된 수집 항목, 목적, 보유 및 이용기간 범위 내에서 처리됩니다. Personal information of applicants collected during the college entrance application and screening process is categorized as follows. Daegu University establishes the items, purposes, retention, and duration of use for personal information collection in accordance with the Act on the Protection of Personal Information.

#### ■ 개인정보 수집항목 Personal Information Collection items

- 원서 신청자의 이름, 주민등록번호(외국인등록번호 또는 여권번호), 사진, 주소, 전화번호, 휴대전화번호, 추가전화번호(부재중 연락 전화번호 친인척 등), 이메일, 학력정보[졸업/졸업예정 학교명, 입학 년월일, 졸업(예정) 년월일, 수업연한, 최종 학력구분(졸업/졸업예정 등), 졸업/졸업예정 학교 연락처], 보호자 연락처(주소, 성명, 전화번호, 휴대전화번호, 지원자와의 관계), 가족관계(지원자와의 관계, 생년월일, 나이, 직업), 어학능력(한국어 및 영어), 환불계좌 정보[(은행명, 계좌번호, 예금주 이름)], 모집단위(지원 학부/학과), 자기소개서(기록 정보), 학업계획서(기록 정보), 지원자거주기록표[지원자, 부모 공통: 거주(체류) 기간]
- Name, resident registration number(foreign registration number or passport number), photo, address, phone number, mobile phone number, additional phone number, e-mail, academic background information, guardian information, family relationship certificate, language ability, bank account information, department, self-introduction, academic plan, and residence certificate.

#### ■ 개인정보의 수집 및 이용 목적 Purpose of Collecting and Using Personal Information

- 원서 접수, 전형, 선발 결과 통보 및 학사업무를 위해 개인정보가 사용됨.
- Personal information is used for the application for admission, the admission process, notification of admission results, and academic administration.

#### ■ 개인정보의 보유 및 이용 기간 : 처리 목적 달성 시까지

Duration of possession and use of personal information: Until the purpose of processing is achieved. - 개인정보는 정보제공자가 개인정보 수집 · 이용에 대해 동의한 날로부터 10년간 보유하며 개인정보 보유기간의 경과, 처리목적 달성 등 개인정보가 불필요하게 되었을 때에는 지체 없이 해당 개인정보를 파기합니다.(단, 타 법령상 의무이행, 민원처리 등에 필요한 경우에는 보존기간을 초과하여 보유 · 이용될 수 있습니다.)

- Personal information will be retained for 10 years from the date the information provider consents to the collection and use of their personal information. If personal information becomes unnecessary—such as when the retention period expires, or the purpose of processing has been achieved—it will be destroyed without delay. However, if retention is necessary to fulfill obligations under other statutes, civil petitions, etc., it may be retained and used beyond the specified retention period.

지원자는 개인정보의 수집 및 이용에 동의하십니까?

Do you(applicant) agree to the collection and use of your personal information?

☐ 동의함 Agree ☐ 동의하지 않음 Disagree

※ 개인정보의 수집 및 이용에 대해 거부할 수 있으며 동의 거부 시 원서 접수의 제한이 있을 수 있습니다.

※ You have the right to refuse the collection and use of your personal information. However, if you do not provide your consent, your application may be restricted.

보호자(부, 모)는 개인정보의 수집 및 이용에 동의하십니까?

Do you(the applicant' s parents) agree to the collection and use of your personal information?

☐ 동의함 Agree ☐ 동의하지 않음 Disagree

※ 개인정보의 수집 및 이용에 대해 거부할 수 있으며 동의 거부 시 원서 접수의 제한이 있을 수 있습니다.

※ You have the right to refuse the collection and use of your personal information. However, if you do not provide your consent, the applicant' s application may be restricted.

## 고유식별정보 수집 및 이용에 대한 안내

### Guidelines for Collection and Use of Unique Identification Information

고유식별번호(주민등록번호, 여권번호 등)는 고등교육법 시행령 제73조(고유식별정보의 처리)에 따라 원서 접수, 전형, 학사업무를 위한 범위 내에서 처리됩니다.

The unique identification number (resident registration number, passport number, etc.) should be processed in accordance with Article 73 of the Enforcement Decree of the Higher Education Act (handling of unique identification information).

지원자는 고유식별정보 수집 및 이용에 동의하십니까?

Do you(applicant) agree to the collection and use of your identification information?

☐ 동의함 Agree ☐ 동의하지 않음 Disagree

보호자(부, 모)는 고유식별정보 수집 및 이용에 동의하십니까?

Do you(applicant' s parents) agree to the collection and use of your identification information?

☐ 동의함 Agree ☐ 동의하지 않음 Disagree

개인정보 제3자 제공에 대한 동의 Consent for Third-Party Provision of Personal Information

다음과 같이 개인정보를 제3자에게 제공하고 있습니다.

We provide personal information to third parties as follows.

개인정보를 제공받는 자 Receptor	제공받는 자의 개인정보 이용목적 Purpose	제공하는 개인정보 항목 Provided Items	제공받는 자 의 보유.이용 기간 period
한국대학교육협의회/ 법무부 대구출입국외국인사무소/ 대한민국 재외공관 Korean Council for University Education/ Department of Justice Daegu Immigration Office/ Embassy of the Republic of Korea Overseas	대학 통계, 외국인학생 체류 관리 University Statistics, Management of International Students' Stay	성명, 성별, 외국인등록번호, 국적, 여권번호, 체류 자격, 이메일, 자택 주소, 본인 휴대전화번호, 학력 사항, 가족사항, 등록 대학, 모집 단위명, 보호자의 성명, 국적, 생년월일, 직업 및 근무처, 자 택, 전화번호, 및 휴대폰 번호, 기타 관련 법령에 의 거 필요한 정보 Name, gender, alien registration number, nationality, passport number, eligibility to stay, e-mail, home address, mobile phone number, educational background, family details, registration university, recruiting unit name, Name, nationality, date of birth, occupation and place of work, home, telephone number, mobile number, and other information required under the jurisdiction of the guardian	처리 목적 달성 시까지 Until the end of the process is achieved

■ 개인정보 보유 및 이용기간 Personal Information Retention and Use Period

1) 개인정보는 정보제공자가 개인정보 수집·이용에 대해 동의한 날로부터 10년간 보유하며, 동의를 철회 하는  
경우 해당 개인정보는 관련 법규에 의거하여 지체 없이 안전하게 파기됩니다.(개인정보보호법시행령 제16조)

Personal information will be retained for 10 years from the date the information provider consents to the  
collection and use of their personal information. If consent is withdrawn, the personal information will  
be securely destroyed without delay in accordance with relevant laws and regulations (Article 16 of the  
Enforcement Decree of the Personal Information Protection Act).

2) 타 법령상 의무이행, 민원처리 등에 필요한 경우에는 보존기간을 초과하여 보유·이용될 수 있습니다.

If it is necessary to handle obligations and civil petitions under other statutes, it may be held and used  
beyond the preservation period.

■ 동의 거부 권리 및 거부할 경우의 불이익 Right to Refuse Consent and Potential Consequences of Refusal

1) 귀하는 개인정보 수집·이용을 거부할 권리가 있습니다.

You have the right to refuse the collection and use of your personal information.

2) 동의 거부에 따른 불이익: 제3자 제공에 동의하지 않을 경우 사증발급, 체류자격변경 또는 연장이 불가하여  
본교에 입학할 수 없습니다.

If you do not agree to provide information to a third party, you may be unable to enter the university due  
to a problem with visa issuance.

지원자는 개인정보의 제3자 제공에 동의하십니까?

Do you agree to provide personal information to a third party?

☐ 동의함 Agree ☐ 동의하지 않음 Disagree

2024년(year)      월(month)      일(day)

지원자 성명(Applicant's Name)      서명(Signature)

대구대학교 총장 귀하  
President of Daegu University